



**Missoula  
Electric  
Cooperative inc.**

Your Touchstone Energy® Cooperative 

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## CONSUMER CHECK LIST

Name \_\_\_\_\_ WO# \_\_\_\_\_

Date/Initials

- \_\_\_\_\_ 1. **\$150 Construction Deposit (Non-Refundable)** paid before meeting Staking Technician. Fee will be credited towards construction costs. **\*\*Cost Estimate is only good for 90 days\*\***
- \_\_\_\_\_ 2. **Cost Estimate** – MEC will provide a cost estimate, which will need to be paid prior to construction.
- \_\_\_\_\_ 3. Provide a **legal description** consisting of township, range, section and/or a certificate of survey number
- \_\_\_\_\_ 4. **Plot Plan** consisting of the following:
- A. Water/Sewer system
  - B. Foundation
  - C. Roads/Driveway
  - D. Any other non-utility owned facilities on the property
- \_\_\_\_\_ 5. **Electrical Permit** – State, City, or County.  
**\*\*Please include MEC work order number in the Power Supplier Section. (i.e. Missoula Electric Cooperative 240001)\*\***
- \_\_\_\_\_ 6. **Easements** – It is the responsibility of the consumer to obtain an easement to MEC when crossing another individual's property. The cooperative requires an easement when placing any primary line on your property. This easement will be drawn up by the Staking Technician and has to be signed and notarized by the titled property owner(s).
- \_\_\_\_\_ 7. **Membership** – All consumers need to become members of the cooperative. An application needs to be filled out. MEC will do an "Online Utility Check" to determine credit rating. A **minimum** deposit of \$150 may be required to complete membership.
- \_\_\_\_\_ 8. A **tentative date** of construction will be given to the consumer **after all** of the following requirements have been met:
- A. Payment in full for all construction costs.
  - B. Copy of the Approved Electrical Permit.
  - C. Signed & Notarized Easement(s).
  - D. Approved Trench/Conduit/Clearing of Right of Way, if required.
- MEC cannot guarantee construction after October 15th.
- \_\_\_\_\_ 9. Power is available when the project construction is complete. At that time, the monthly base rate charges will apply.
- \_\_\_\_\_ 10. All construction will be to MEC standards outlined in the Service Handbook.
- \_\_\_\_\_ 11. Consumer is responsible for all restoration.

Consumer Signature \_\_\_\_\_ Date \_\_\_\_\_

MEC Rep \_\_\_\_\_ Date \_\_\_\_\_